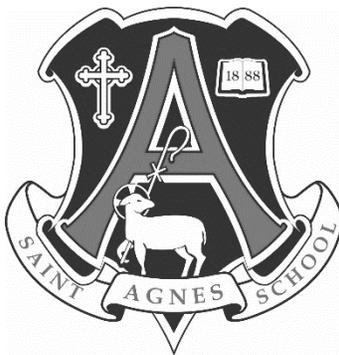


A Parent's Guide to 6th Grade

Produced by the Faculty of the Lower School



2019-2020
Academic Year

- From the Director of the Lower School -

Dear Parents,

It is with great joy that I welcome you and your child(ren) to the 2019-20 school year at Saint Agnes! The packet of information that you hold is a convenient resource for you, containing important information about your son's or daughter's grade-level. It is our sincere hope that this quick guide will be a valuable resource to you especially when questions arise, as they undoubtedly will.

Before providing a lot of practical information about your child's grade-level, allow me first to reflect with you on our partnership. The Church teaches that parents are the *primary educators of their child(ren)*, and it is our responsibility as a Catholic school to support our parents in that important work. As the primary educator and role model, you, through your words and actions, have a powerful impact on the success of our partnership. When we remain united in purpose, our shared work in cultivating Faith, Reason, and Virtue within your child(ren) has a much greater chance of bearing good fruit.

The faculty, staff, and coaches that work with your child(ren) are deeply committed to their well-being; they are driven by our school's mission, which is to bring young people closer to Christ. They work very hard to ensure that your child(ren) receive the very best spiritual, moral, and intellectual formation, while also providing an authentic witness of faith. That said, they are not perfect or infallible! They need both your prayers and your patience. Please pray for them each day with your child.

Furthermore, I ask that you, when a question or concern arises, offer our faculty, staff, and coaches a presumption of goodwill. In other words, please assume that their actions and words are motivated with the best intentions. Such presumption of goodwill allows the teacher, staff member, or coach an opportunity to offer his/her own account of what happened. If a question or concern arises, I ask that you follow the Biblical principle in Matthew's Gospel to speak directly first with the person with whom you have a question, concern, or dispute; allow him/her to offer an explanation, and be open to another perspective. I also humbly suggest that you take your son's or daughter's version of an incident as one data point; presume goodwill on their part but remember that he/she is a child. Goodwill is something that we - faculty, staff, and coaches - also owe to you and your children. As partners with you, please trust us. If you follow this Gospel principle and you do not receive what you believe to be an adequate explanation, please contact me. As the Director of the Lower School, it is my job to ensure that your questions and concerns are answered and addressed fairly. For me, it's not about sorting out who's right or who's wrong and administering consequences, but rather to find the truth of the matter and see how best we can learn from our challenges and be better in the future - both our students and us as partners with you in helping them mature, learn, and grow.

Thank you again for entrusting Saint Agnes School with your child's academic and spiritual formation. May the Lord bless our school in the 2019-2020 school year and may He abundantly bless you and your family in the coming year!

In Christ,



Michael Adkins

Director of the Lower School | Dean of Academics

madkins@saintagnesschool.org

651-925-8756

Lower School Culture

- **Responsive Classroom**

Our K-6 classrooms employ a program called Responsive Classroom (RC). RC is a classroom management approach to discipline and school culture. While we use RC, we have adapted and adopted it to fit properly within a Catholic Christian environment. The goal of the program is to free the learning environment from distractions so students can focus on:

- Academic studies
- Building positive relationships and community
- Growing in virtue
- Learning to make good choices
- Learning to use freedom for the good
- Learning self-governance and self-sufficiency

Part of RC is an approach of redirecting or “reminding language” in which the teacher will calmly redirect the student on his/her choices; this approach is more direct and involves less emotion and avoids frustration on the part of the adult or yelling. When students abuse freedom or make poor choices, RC employs what are called “Logical Consequences”; these consequences are equitable and fitting for the nature of the poor choice made. Probably the most important element of RC is “Morning Meeting,” a classroom gathering with the homeroom teacher that begins each day and pro-actively weeds-out classroom issues before they arise by cultivating respect and unity. This gathering is infused with prayer, interactive games, conversation, sharing, and community building. Morning Meeting is also the time where faculty will teach about the Virtues.

- **Education in Virtue**

Education in Virtue, or EIV, is a program developed by the Dominican Sisters of Mary, Mother of the Eucharist (the sisters who serve at Saint Agnes School). The program dovetails very well with Responsive Classroom and uses many of the same approaches and reminding language.

Communication: Whom to Contact?

Teachers are encouraged to pro-actively communicate with parents and respond to inquiries within 48 hours or less; our faculty are happy to address any questions that parents may have. Please feel free to reach out to faculty, while remembering that the bulk of their day is occupied with teaching and supervising students; their opportunities to communicate are often limited to after school (between 2:45 and 3:30) and many faculty also coach our young people. Please be understanding of their time and allow them a couple days to respond to your message.

Generally speaking, we ask that parents/guardians speak with the adult (i.e. the teacher, coach, administrator, etc.) most directly involved with their inquiry first; we also ask that you follow the “chain of command” outlined below in regard to any concern or dispute, trusting that the immediate and direct adult overseeing the situation will address your concern. If you are not satisfied, please speak to the next individual in the “chain of command,” respecting this process.

Please note that there is a wealth of information about the school, the academic calendar, athletic calendars on both our school website and within our weekly Parent Newsletter (emailed to all registered families).

Please call our Main Office if you are not receiving the weekly Parent Newsletter: 651-925-8700.

- **Student absence/illness**

- Attendance Hotline: 651-925-8777 (leave a message if no pick-up)

- **Classroom teachers** (i.e. Homeroom teacher, Specialist Teacher such as PE or Art, etc.):

- Something that happened in class;
- Questions about late work or due dates;
- A lesson, or something shown or discussed in class;
- Questions or concerns about relationships between students;

- Obtaining late or missing work for a student;
- Questions about a grade or information in Educate (online gradebook);
- A question or concern about how a situation was handled;
- You have a concern about something a teacher has said or done (you should speak directly first with him or her, offering the individual an opportunity to address your questions).
- **Director of Lower School / Dean of Academics** (Mr. Michael Adkins) madkins@saintagnesschool.org
 - After you have spoken with the classroom teacher(s) and do not believe you have received the requisite, fair, or adequate explanation or result.
 - You have a question about curriculum or programming.
 - Note: Most matters will ultimately be determined by the Director of the Lower School and need not be directed further to the Headmaster unless there is a major concern or dispute.
- **Headmaster** (Dr. Kevin Ferdinandt) kferdinandt@saintagnesschool.org
 - After you have spoken with the Director of the Lower School and do not believe you have received the requisite, fair, or adequate explanation or result.
- **Pastor / Superintendent** (Fr. Mark Moriarty)
 - After you have spoken with the Headmaster and do not believe you have received the requisite, fair, or adequate explanation or result.
- **Main Office Staff (651-925-8700)**
 - Questions about: schedules, weekly parent newsletter, lunch times, school Mass times, parents at prayer, hot lunch program, calendar, events, Educate access, volunteer opportunities, etc.
- **Athletics**
 - Mr. Mike Streitz: Upper School Athletics mstreitz@saintagnesschool.org
 - Mr. Sam Thompson: Lower School Athletics sthompson@saintagnesschool.org
- **Volunteering & E3/Virtus Certification**
 - Mrs. Annette Beaudry: abeaudry@saintagnesschool.org
If you are interested in being a school volunteer, a chaperone, or helper at recess, please first make sure that you have met the Archdiocesan requirements to work with children, known commonly as “E3” certification or Virtus training. Mrs. Beaudry will look up your name and see if you need to update any information.
- **Business Office Staff**
Mr. Bob Collett bcollett@saintagnesschool.org Sandy Veal sveal@saintagnesschool.org
 - Questions about: fees, tuition, after school care, maintenance/building and facilities concerns, hot lunch accounts, etc.
- **Advancement Office (See website or call Main Office to direct your call)**
 - Questions about: communications, website, social media platforms, marketing, annual Give Day, annual raffle/ticket sales, alumni relations, events, Red & White benefit dinner, donations, Grandparents Day, etc.
- **Parish Office (651-925-8800)**
 - Questions about: parish Mass times, sacramental preparation, parish organizations (e.g. Men’s Club, Altar & Rosary Society), annual parish Fall Festival, donations to the parish, religious art, Latin Mass resources, parish history, etc.

Other Common / Important Lower School Policies:

DROP-OFF / PICK-UP

Please make sure to have your son or daughter to school on time; the day begins promptly at 7:55 a.m. Students may arrive any time after 7:00 a.m., but Lower School students (grades K-6) must remain in the cafeteria in Before School Care until 7:30; at that time, students may then head to their classrooms.

The day ends at 2:45 and all K-6 students are out the door by 2:45 and ready to be picked up; we dismiss students in waves starting at 2:40 to ensure safe and orderly departure from the building. 6th grade classrooms are on a rotating schedule to serve as school patrol, helping to pause traffic on Lafond Avenue. Students not picked up by 2:50 are brought down to the cafeteria to be picked up by parents and guardians. The After School Care program (for a fee) officially begins at 3:05 p.m. and ends at 5:00.

NOTE: At drop-off and pick-up, we ask that you please travel eastbound on Lafond Avenue; this immensely helps the traffic flow and moves everyone quicker and is much safer for students and parents crossing the street.

ELECTRONIC DEVICES

Upon entering the building students are not allowed to use electronic devices (e.g., laptops, tablets, cellular phones, smartwatches, MP3 players, gaming devices, etc.). Electronic devices may be used after 2:45 p.m. Electronic devices, including smartwatches, are not to be worn or carried on the person of any student during the school day. This policy applies to all devices capable of sending or receiving signals between devices via cellular data, wireless data, Bluetooth, or other means, as well as those capable of capturing digital images or video. Student lockers are equipped with locks to safeguard electronic devices and other valuables. If a student is found with or is using an electronic device during school hours, an automatic 45-minute detention is imposed and the items may be confiscated. Refusal to hand over the device may result in suspension. The school's wireless network is reserved for use by faculty, staff and guests to the building conducting business. Student devices are not permitted on the wireless network at any time.

BIRTHDAYS/PARTIES - INVITATIONS

Unless all of the children in your child's homeroom are invited, invitations for birthday parties planned to take place outside of school should be sent by mail. Birthday snacks may be brought to school for the whole class. It is best to send store-bought snacks that are wholesome and promote healthy food choices.

CHARITABLE SPEECH

Saint Agnes School is a community of learners and a community of faith. Everyone is expected to speak charitably to and about one another. Every individual has a right to his/her good name. If a dispute arises, an individual ought to speak charitably and forthrightly to the individual with whom he/she has a disagreement. Gossip, slander, and teasing are not permitted as they create division and destroy the harmony of the social and learning environment. Saint Agnes employees and students are to respect: the Catholic Church, the teachings of the Faith, other Christian denominations, other religions, the mission of the school, and school administration, faculty, and staff. This includes statements made in person as well as on the internet (e.g., Facebook, Twitter, blogs, etc.) and other modes of communication (e.g., text messaging, Snapchat, Instagram, etc.).

UNIFORM DRESS CODE (K-6)

Unless prior school permission is obtained, students are to dress in the regulation school uniform, which may be purchased at Donald's Uniform Store, 972 Payne Avenue in St. Paul, or 6407 City West Parkway in Eden Prairie. Please follow both the uniform and non-uniform code as outlined in the *Parent & Student Handbook*.

Welcome to 6th Grade!

Dear Parents of 6th Grade students,

We are excited to teach your sons and daughters this year! 6th grade is an important year which prepares students for the academic rigors and newfound freedoms of the Upper School. We look forward to educating and forming our students in Faith, Reason, and Virtue. We hope that the information that follows is a valuable resource about the programming and expectations of 6th grade. Please contact us any time if you have questions.

Sincerely yours in Christ,
Mrs. Claire Bona, Mrs. Lisa Leeson, & Sr. Mary Philomena, OP

Sixth Grade Overview of Course Curricula:

Math	
Text: <i>Saxon Math with Singapore Math Pedagogical Strategies</i>	
Teacher for Course 1: Mrs. Bona, Mrs. Leeson	
Teacher for Course 2: Sr. Mary Philomena	
<p>Students will take timed tests to increase math facts fluency before beginning each lesson. We will also work on mental math and problem-solving strategies this year.</p>	
General Course 1 Topics:	
<ul style="list-style-type: none">• Number & operations<ul style="list-style-type: none">- Fractions- Mixed Numbers- Subtracting Fractions, Mixed Numbers from Whole Numbers- Adding, Subtracting, Multiplying, and Dividing Decimal Numbers- Factors, Prime Numbers, GCF, LCM- Expanded Notation- Decimal to Fraction Conversion- Average- Finding Percentages- Common Denominators- Prime Factorization- Exponents• Geometry<ul style="list-style-type: none">- Angles- Circumference- Pi- Symmetry• Algebra<ul style="list-style-type: none">- Algebraic expressions- Ratios- Rate- Line Graphs- Proportions- Estimating Square Roots- Graphing Functions• Measurement<ul style="list-style-type: none">- Area of Polygons (e.g. Triangles, Parallelograms, etc.)- Volume of Rectangular Prism- Mass and Weight	

- Problem solving (including Multi-step Problems)
- Rounding, Estimating
- Probability

General Course 2 Topics:

- Properties of Numbers and Operations
- Estimation
- Algebra
 - Ratios and Proportional Reasoning
 - Patterns
 - Mathematical Relationships and Functions
 - Variables
 - Inequalities
 - Expressions and Equations
- Geometry
 - Basic Definitions
 - Properties and Relationships of Lines and Polygons
 - Pythagorean Theorem
 - 3-Dimensional Figures
 - Geometric Coordinates
- Measurement
 - Physical Measurement
 - Measurement Systems and Tools
 - Solving Measurement and Similarity Problems
- Data Analysis
 - Collecting and Representing Data
 - Characteristics of Data Sets
 - Probability

History & Geography

Teacher: Mrs. Bona

Text: *All Ye Lands (History of Christendom)* – Catholic School Textbook Project

Topic: World History

Intro to Geography/Map Reading
 Prehistory/ Ancient Cultures/ Ancient Egypt
 The Mission of Ancient Israel
 The Marvelous Greeks
 Eternal Rome
 Early Christianity
 Byzantium & the Rise of Islam
 The Middle Ages

Students will be expected to develop storytelling skills by giving in-class presentations on stories that they've learned about in their history textbook. Public speaking skills, confidence, and an understanding of the richness of history will develop through this practice. Students will also create and trace maps, and will be expected to memorize dates and key terminology/vocabulary.

Science

Teacher: Sr. Mary Philomena

The science program is divided into study modules. We will have opportunities to engage in hands-on science experiments and labs.

Introduction:

Unit 1:

- Science Notebooking
- Science Tools and Safety

Life Science:

Unit 2: Classification of Organisms

- Taxonomy
- Microorganisms
- Fungi
- Plantae
- Animalia

Unit 3: The Human Body

- Cells, Tissues, Organs, and Organ Systems
- Muscular and Skeletal Systems
- Digestion
- Circulation
- Respiration

Earth Science:

Unit 4: Meteorology

- Weather Introduction
- Air Masses and Humidity
- Clouds
- Earth's Water Resources
- Wind Direction and Speed
- Fronts and Weather Maps
- Air Pressure
- Convection Currents
- Storms and Natural Disasters

Physical Science:

Unit 5: Physics

- Introduction to Forces and Motion
- Speed, Velocity, and Acceleration
- Newton's Laws of Motion

Unit 6: Chemistry

- Properties of Matter
- Atoms, Molecules, and Compounds
- Periodic Table
- Chemical Reactions
- Mixtures, Solutions, and Suspensions

Religion (4 days per week)

Dear Parents,

Welcome to the new school year at St. Agnes! I am delighted to have your children in my classes this year. I hope this will be a year of much learning and of growing in virtue. God bless you all! I am praying for my students and my families daily.

In Jesus and Mary,
Claire Sorteberg

Spirit of Truth (Sophia Institute Press)

Grade 6: *Sacred Scripture*

Course Assignments

Homework – Vocabulary to practice, occasional extra assignments

Quizzes – Once for each unit (7-9 times a year)

Tests – At the end of each unit

Religion - Course Grading

Work Ethic – 10%

Classwork/Homework – 20%

Quizzes – 30%

Tests – 40%

Religion - Communication

- I communicate grades and student progress primarily through *Educate*. I generally return tests and quizzes to students within two school days.
- If students do poorly on a test or quiz, I encourage them to correct it and return it to me to earn credit.
- The best way to contact me is through email: csorteberg@saintagnesschool.org . You may also leave a voicemail on my classroom phone at (651) 925-8736. If you would prefer to speak by phone or in person, please email me your availability.

Religion - Work Ethic Grading

I expect all homework assignments to always be completed.

Homework is assigned to help a student process what we are learning in class and I will grade based off of a student’s understanding of the subject. Whether or not the student had time or forgot their homework will not affect my assessment of their comprehension, but will affect their Work Ethic grade.

- Students whose homework is missing or incomplete may be required to stay in at recess to complete the work.
- Incomplete, late, or missing assignments without valid excuse will be graded under poor work ethic but will not affect the grade of that particular assignment.

Religion - Absent/Make-up work

- Please communicate with me ahead of time if you expect your child to be absent. I will attempt to provide some work beforehand. For unanticipated (sick) absences, students are expected to ask me for missed assignments as soon as they return.

Latin (1 day per week)

Text

Latin for Children (Classical Academic Press)

Grade 6: *Primer A and Primer B*

Course Assignments

Academic Virtue

- Students receive credit in this category for active and cheerful participation, timely completion of homework, respectful behavior, etc.

Homework –

- Latin homework is assigned once a week and collected once a week.
- It involves practicing vocabulary **flashcards** and either making new flashcards or completing **worksheets** which involve copying or occasionally looking up words in the glossary. As the content gets more challenging, students will also need to use the endings charts to help

translate words, but most homework is just practicing. This is a great opportunity for your child to develop study skills that will assist them throughout the course of their school days.

- Students should practice flashcards and chants daily. (In class we chant all the vocabulary, usually with hand motions, and I ask the students to chant out loud when they practice their vocabulary at home.) It is better to practice 5 minutes a day than 30 minutes once a week.
- Each week I send home a slip with the homework assignments for the entire week. Below is a sample homework slip:

Quizzes – Weekly Quizzes

Tests – Several times a semester

Sample Homework Slip (Grade 4)

March 13

- Wednesday: **Make flashcards for words on p. 85.** Adjectives=Green.
- Thursday: **Do p. 87.** Adjective Endings out loud.
- Friday: Practice flashcards and Adjective Endings out loud.
- Monday: Practice flashcards and Adjective Endings out loud.
- Tuesday: Practice flashcards and Adjective Endings out loud.

Your quiz will be on vocabulary from Ch. 12 and previous chapters.

Your **homework** is **due Tuesday, March 26**, and your next class will be **March 27**.

Latin - Course Grading

Academic Virtue – 25%

Homework/Recitation – 25%

Quizzes – 30%

Tests – 20%

Latin - Communication

- I communicate grades and student progress primarily through *Educate*. I generally return tests and quizzes to students within a week.
- The best way to contact me is through email: kkirsch@saintagnesschool.org. You may also leave a voicemail on my classroom phone at (651) 925-8764. If you would prefer to speak by phone or in person, please email me your availability.

Latin - Study Resources

- I post the weekly Latin homework on *Educate*
- Quizlet.com has flashcard practice and games to accompany our Latin text. Type in “Latin for Children, Primer A”, and many options will come up. You have to create a login, but it is free (although there are ads on the side of the page.)
- If students have questions about Latin, I am available in the library before school and in my office (Gruden 361) after school.

Latin - Missing/Late Homework

- Students whose homework is missing may also be required to stay in at recess to complete the work.
- Late assignments will be accepted, but points will be deducted under ‘Academic Virtue’ (unless the assignment is late because of an absence).
- Missing assignments are marked zero until turned in.

Latin - Absent/Make-up work

- Please communicate with me ahead of time if you expect your child to be absent. I will attempt to provide some work beforehand. For unanticipated (sick) absences, students are expected to ask me for missed assignments as soon as they return.

Literature

Teacher: Mrs. Leeson, Mrs. Bona, Sr. Mary Philomena, OP

In literature class, the students will read a wide variety of short stories, poems, and novels. Topics covered in literature will encompass the genres. The students will periodically take part in poetry forums, which will afford them an opportunity to develop their oral presentation skills and reading fluency. Students will practice seminar-based discussions that require respectful conversation and text-based presentation of evidence to support argument.

Reading:

- Junior Great Books Series: The Great Books Foundation Short Novels
- Shared Inquiry discussions for reading comprehension
- Works Covered throughout the Year:
 - *Wind in the Willows*, Kenneth Grahame
 - *The Road Not Taken*, Robert Frost
 - *Tales from Shakespeare*, Charles Lamb
 - *Son of Charlemagne*, Barbara Willard
 - *Adventures of Tom Sawyer*, Mark Twain
 - *Treasure Island*, Robert Louis Stevenson

OR

 - *Secret Garden*, Frances Hodgson Burnett

Cursive: *Handwriting*, Zaner-Bloser

English Language Arts

Teacher: Mrs. Leeson

Students will develop their grammatical and linguistic skills through verbal, written, and discussion-based learning. Students will practice their writing skills, developing towards the completion of multiple drafts on a 5-paragraph essay and a critical analysis project. Students will practice handwriting skills, both cursive and manuscript.

English Grammar & Usage: *Shurley Grammar*, Shurley Instructional Materials

Specials

Physical Education: 6th graders need gym clothes and shoes on Physical Education Days (Tuesdays and Wednesdays)! Gym clothes should be taken home and washed each weekend.

Students will study **Art** weekly and **Choir & Band** twice weekly on Mondays and Thursdays. If your child is in band, he/she also has a sectional practice during the week.

We will also be studying the virtues and learning how to cultivate these good habits, using the *Disciple of Christ Education in Virtue Program*.

Homework Policy:

- In sixth grade, students are expected to complete **one hour to an hour and twenty minutes** of homework each night.

- Students are responsible for taking graded work home every **Monday** from their graded-work folders in our classroom.
- Students are responsible for recording homework, project due dates, and test dates in their planners each day. This information will be posted in the classroom each day.
- Students are also responsible for bringing home any books or materials needed to complete their homework. **Materials must be brought back to class each day, regardless of the assignment's due date.**

Late/Missing Work Policy:

- Assignments should always be submitted on time. Points may be deducted for late assignments, unless the **student** has asked for and has been granted an extension for a legitimate reason *prior* to the due date of the assignment.

Absent/Makeup work:

- Each student should communicate with teachers ahead of time if he or she anticipates being absent. Some work may be provided beforehand, but the majority of work will be made up following these absences.
- For unanticipated (sick) absences, students are expected to check in with the teacher right away and complete a provided checklist of missed assignments.
- If a student missed a test due to an absence, the student must schedule a retake exam with the teacher. Possible times to retake an exam include before or after school, recess time, and/or quiet time.

Grading Categories:

Subject	Weighted Categories
English/Grammar Usage	<ul style="list-style-type: none"> • Tests: 35% • Homework 15% • Class Assignments 30% • Projects: 20%
Reading Comprehension	<ul style="list-style-type: none"> • Tests 35% • Homework 15% • Class Assignments 30% • Projects 20%
Math	<ul style="list-style-type: none"> • Tests 50% • Quizzes 10% • Homework 30% • In Class Assignments 10%
Science	<ul style="list-style-type: none"> • Tests 35% • Homework 15% • Class Assignments 30% • Projects 20%
Writing Composition	<ul style="list-style-type: none"> • Summative Assessments 45% • Homework 20% • Class Assignments 35%
Spelling/Vocabulary	<ul style="list-style-type: none"> • Spelling Practice 5% • Quizzes 40% • Vocabulary Homework 15% • Vocabulary Tests 40%
History/Geography	<ul style="list-style-type: none"> • Summative Assessments 35% • Projects 30%

- Tests, projects, and quizzes that receive a score of 76% or lower should be signed by parents and returned to the teacher. Students are responsible for obtaining parent signatures.
- Parents should check graded work on Educate at least once a week.

School Patrol Duties: Each 6th grade student is responsible for participating in the Saint Agnes School Patrol. Each class will be on duty from approximately 2:40-2:50 p.m. daily for a full week (the three sixth grade classes will be on a three-week rotation). Students will be trained in their duties and will receive a certificate of service from the Saint Paul Police Department at the close of the year. Responsible, active participation is a requirement, and students who do not meet these standards may not be permitted to attend the School Patrol Picnic and Parade in the spring.

Basics of Grade-Level Schedule:

6th Grade students will have Band or Choir every Monday and Thursday. They will go to Physical Education class on Tuesdays and Wednesdays (and must bring appropriate gym uniforms and shoes for those times), and will have recess on Mondays, Thursdays, and Fridays.

Saint Agnes Dismissal Policy: 6th Grade students will be dismissed from the classroom at 2:45, except on Safety Patrol days, in which case they will be on duty from 2:40-2:50, approximately. 6th grade students are expected to find their way to their rides safely and quickly once they have been dismissed. Students who are not picked up outside by 2:50pm will be checked into After School Care and will need to be signed out by a parent, designated carpool adult, or 7-12 sibling.

Behavior Expectations:

- Raise your hand and wait for permission to speak.
- Wait for directions with no talking.
- Follow directions the first time they are given.
- Change tasks quickly and quietly.
- Be prepared for class and have all needed materials.
- Keep hands, feet, and objects to yourself.
- Be respectful of your teachers and classmates at all times.

Classroom Discipline:

- The importance of responding to God's call to holiness through the cultivation of virtue is an evident focal point of the classroom discipline plan. In sixth grade we will award "virtue points" when we see or hear about students practicing specific virtues. Each student will have a chart of the virtues in his or her binder where a tally will be kept next to each of the corresponding virtues for which points were awarded. This chart should help the student in determining which virtue he or she would like to cultivate at present. Moreover, the chart will help the students to grow in self-knowledge as they recognize those virtues which are their strengths. Periodically, students may also be awarded a prize when they attain a specified number of virtue points.
- Students are encouraged to recognize and encourage virtue in their classmates by completing "Virtue Shout-outs."
- Students will be disciplined by teachers or staff for behavior that is disruptive, disrespectful, and/or dangerous. Should students choose not to follow the school rules and classroom procedures, they will lose time from their break or recess, or receive another logical consequence.

for their misbehavior. Serious misbehavior will result in an immediate discipline referral. Please also refer to the discipline plan outlined in the school handbook.

- When a student's behavior has merited four marks within a one to two-day period, that student must complete a "Conduct Reflection" form. The form must be signed by parents and returned to school the following day. Failure to return the form will result in a loss of recess and/or other consequences.
- If any sixth-grade student engages in behavior that is contrary to the principles of Saint Agnes School, that student may be sent to Mr. Adkins office to discuss the issue with him. This will be communicated to the parents, and if deemed necessary or beneficial, a meeting may be scheduled with them.

Parent/Teacher Communication:

- **Planners:**
 - Planners are used daily to communicate homework. The dates of projects and upcoming tests should also be recorded in the planner.
- **Weekly Newsletters:**
 - Newsletters will be emailed or sent home to the parents of students in each 6th grade homeroom weekly.
- **Educate:**
 - **Documents:** Information about field trips and class projects, among other items, will be posted as needed. The weekly newsletter will keep parents and students informed of recently uploaded documents.
 - **Academic Progress:** Current grades can be viewed on Educate. Parents are required to check grades on Educate at least once a week.
- **Christian Witness Reports** will be completed and sent home as occasions to reward virtuous behavior.
- **Conduct Reflections:** Occasionally, a student may need to reflect on his or her behavior. Students may be given a conduct reflection form to complete. Students should bring these forms home to be signed by their parents. The form should then be returned to the teacher the next day. Failure to return the form will result in a loss of recess.
- If you have a more immediate concern, please leave a message for me and I will return your call as soon as possible.

Field Trips: The Sixth Grade Participates in the yearly Rosary Procession at the Cathedral of Saint Paul. The Sixth Grade also attends the Saint Paul School Patrol Picnic in the Spring, as a reward for their excellent service as the Saint Agnes School Patrol during the year.

Contact Information:

Mrs. Bona: (cbona@saintagnesschool.org) Email is the best way to reach me. I am also happy to meet in person at any point. Please be in touch with any questions or concerns!

Mrs. Lisa Leeson (lleeson@saintagnesschool.org)

Sr. Mary Philomena (srmaryphilomena@saintagnesschool.org): Email is the best way to reach me. I am also happy to meet in person at any point. Please be in touch with any questions or concerns. Newsletters will be emailed or sent home to the parents of students in each 6th grade homeroom weekly. If for any reason I am unable to send a newsletter, parents will be informed via email, and are always free to contact me with any questions or concerns that arise. A copy is posted under "Documents" in the homeroom section of Educate.

Sr. Mary Philomena's Late Work Policy:

- 10 points per day are deducted for late assignments. Homework and in-class assignments (aside from tests, quizzes, and major projects) more than three days late will not be given credit.
- If a student does not complete his or her homework or class work, a missing assignment form must be completed. The form must be signed by parents and returned to me the next day. It is the **student's** responsibility to obtain parent signatures.

Sr. Mary Philomena's Grading Policy:

- For all assignments that do not receive a letter grade, I will use a system of checks. Graded homework and class assignments will be returned with one of the check signs below, although the exact percentage of the grade should still be recorded on Educate.

Check System	
✓ +	95-100%
✓	90-94%
✓ -	80-89%
✓ °	70-79%
0%	Work was not submitted or was three + days late

To conclude, we are excited to start the school year! Thank you for entrusting us with your sons and daughters!

God bless,

Mrs. Claire Bona
cbona@saintagnesschool.org

Mrs. Lisa Leeson
lleeson@saintagnesschool.org

Sr. Mary Philomena, O.P.
smaryphilomena@saintagnesschool.org

Lower School Mass Schedule 2019-2020

Grades K-6

K-6 WEDNESDAYS 8:45AM

K-12 All-School Masses also at 8:45AM *Red/Italics = Mass in Latin*

2019 SEPTEMBER

No Masses the first week of School

September 4 Wednesday	K-6	English	22 nd Week of Ordinary Time
September 11 Wednesday	K-6	English	23 rd Week of Ordinary Time
September 12 Thursday	K-12	English	Most Holy Name of Mary
September 13	3-6		Lower School Second Friday Confessions
September 18 Wednesday	K-6	English	24 th Week of Ordinary Time
September 25 Wednesday	K-6	English	25 th Week of Ordinary Time

OCTOBER

October 2	K-12	English	Holy Guardian Angels
October 9 Wednesday	K-6	English	27 th Week in Ordinary Time
October 11	3-6		Lower School Second Friday Confessions
October 15 Tuesday	K-6	English	**Grandparent's Day
October 16 Wednesday	NO SCHOOL for K-6 only		
October 23 Wednesday	K-6	English	29 th Week in Ordinary Time
<i>October 28 Monday</i>	<i>K-12</i>	<i>Latin</i>	<i>Sts. Simon and Jude</i>

NOVEMBER

November 1 Friday	K-12	English	All Saints Day
November 6 Wednesday	K-6	English	31 st Week in Ordinary Time
November 8	3-6		Lower School Second Friday Confessions
November 13 Wednesday	K-6	English	St. Frances Xavier Cabrini
November 20 Wednesday	K-6	English	33 th Week in Ordinary Time
<i>November 21, Thursday</i>	<i>K-12</i>	<i>Latin</i>	<i>Presentation of the Blessed Virgin Mary</i>
November 27, 28, 29 Wednesday	NO SCHOOL – Thanksgiving Break		

DECEMBER

<i>December 4 Wednesday</i>	<i>K-6</i>	<i>Latin</i>	<i>1st Week of Advent</i>
December 9 Monday	K-12	English	Solemnity of the Immaculate Conception
December 18 Wednesday	NO MASS for K-6		
<i>December 12 Thursday</i>	<i>K-12</i>	<i>Latin</i>	<i>Our Lady of Guadalupe</i>
December 13	3-6		Lower School Second Friday Confessions
December 18 Wednesday	K-6	English	3 rd Week of Advent

2020 JANUARY

January 8 Wednesday	K-6	English	Christmas Season – Wednesday after Epiphany
January 15 Wednesday	K-6	English	1 st Week in Ordinary Time
January 17	3-6		Lower School Third Friday Confessions
<i>January 21 Tuesday</i>	<i>K-12</i>	<i>Latin</i>	<i>Feast of St. Agnes</i>
January 22 Wednesday	K-6	English	2 nd Week in Ordinary Time
January 29 Wednesday	K-6	English	3 rd Week in Ordinary Time

FEBRUARY

February 3 Monday	K-12	English	Feast of St. Blaise (Blessing of throats)
February 5 Wednesday	K-6	English	St. Agatha
February 12 Wednesday	K-6	English	5 th Week in Ordinary Time
February 14	3-6		Lower School Second Friday Confessions
February 19 Wednesday	K-6	English	6 th Week in Ordinary Time
February 26 Wednesday	K-12	English	Ash Wednesday
February 27	2 nd Gr.	8:05am	First Confessions

MARCH

<i>March 4 Wednesday</i>	<i>K-6</i>	<i>Latin</i>	<i>1st Week in Lent</i>
March 11 Wednesday	K-6	English	2 nd Week in Lent
March 13	3-6		Lower School Second Friday Confessions
March 18 Wednesday	Note: No K-6 Mass		(due to Masses on 19th and 20th)
March 19 Thursday	K-12	English	Solemnity of St. Joseph
<i>March 20 Friday</i>	<i>K-12</i>	<i>Latin</i>	<i>Opening of 40 Hours</i>

Please note that 40 Hours will conclude at the Sunday, March 22, 10am OF Latin High Mass
March 23 - 27 NO SCHOOL - SPRING BREAK

APRIL

April 1 Wednesday	K-6	English	5 th Week in Lent
April 8 Wednesday	K-6	English	Wednesday of Holy Week
April 15 Wednesday	K-6	English	Wednesday in the Octave of Easter
April 17 Friday	3-6		Lower School Third Friday Confessions
April 22 Wednesday	K-6	English	2 nd Week of Easter
April 29 Wednesday	K-6	English	St. Catherine of Siena

MAY

<i>May 1 Friday</i>	<i>K-12</i>	<i>Latin</i>	<i>May Crowning & Feast of St. Joseph the Worker</i>
May 6 Wednesday	K-6	English	4 th Week of Easter
May 8	3-6		Lower School Second Friday Confessions
May 13 Wednesday	K-6	English	5 th Week of Easter
May 14 Thursday	K-12	English	Scapular Enrollment & Feast of St. Matthias
May 20 Wednesday	K-6	English	6 th Week of Easter (Final Mass of Year)